

## Summary Data Protection and Privacy Statement

Chandler's Ford Scout District is an unincorporated educational children's charity that runs activities for the development of young people and supports Hampshire Scout districts and groups. Personal information of young people, adults, helpers and donors is processed.

The legal basis of this processing is ***for our legitimate interests***, including administration of the Scouting programme, governance, safety and safeguarding, employment reasons, fundraising and public relations. We process data ***for legal reasons*** including maintaining safety and safeguarding records in compliance with the Scout Association's Policy Organisation and Rules, employment purposes, and maintaining accounting records as required by authorities. We process data by reason of ***data subjects' consent*** including statistical reporting about inclusion relating to ethnicity and disability.

Personal information is only used and shared internally and externally as required for the purposes of Scouting or as required by law.

Personal data is retained as required for the good administration of Chandler's Ford Scout District and as required by law. Members' data may not be completely erased from the Scout Association database for reasons of legitimate interest, including safeguarding.

Should parent/guardian helpers receive personal data, for example, a medical form, when volunteering, such data must be destroyed or handed back to a leader as soon as possible after the activity in question has been completed.

The full Chandler's Ford Scout District Data Protection Policy is available on the Chandler's Ford Scout District website.

21<sup>st</sup> January 2019